

## **SIEC PRE-PLANNING MEETING**

**October 1, 2003**

### ***Members attending this meeting:***

- Hector Rodriguez, Department of Corrections
- Don Wilbrecht, Department of Corrections
- Joe Huden, Department of the Military
- Scott Bream, Department of Information Services
- Marie Sullivan, Department of Information Services
- John McIntosh (by telephone), Department of Fish and Wildlife
- Alan Hull, Department of Transportation
- Lori Bame, LEAP
- Roy Lum, Department of Information Services
- Dennis Hausman, Department of Information Services

### ***SIEC Inventory -Status-***

Dennis reported that as of this meeting all but one of the survey forms were distributed. Dennis was having difficulty locating the proper point of contact for the State Parks. John suggested that Phil Shave who is the Director of Law Enforcement would be a good contact.

Dennis advised that it was his understanding that Chief Serpas would be sending a follow up letter to each of the agency directors advising that the survey was sent to their staff.

### ***Re-Visit Public Safety Definition (Should the definition for the purposes of scope be changed?)***

While working on the briefing papers for the SIEC we realized that the operational definition that was previously agreed to by this group might need some revision. As a result a discussion was conducted that had four operational definitions of public safety, public safety services and public safety service provider. Based upon this conversation, there was consensus that the term best used to scope the SIEC Inventory and planning documents would be "public safety services" defined as:

For the purposes of the SIEC, Public Safety Services are services which protect and preserve life, health, property and natural resources that are provided by State, local or other government entities or by non-governmental organizations that are authorized by a government entity to provide such services.

This operational definition will also be changed in the SIEC Glossary.

### ***Finishing Touches on the Proposed SIEC Agenda***

The draft agenda was re-introduced and those that were present were asked if there was anything that we needed to add. There was a suggestion to add some mention of the work that the SIEC did in helping Clallam County get a grant from DHS.

### ***Volunteers/Assignments***

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There were no volunteers to present information to the SIEC. It was noted that Marie Sullivan would be presenting information regarding the SHB-1291. There were suggestions made about who could be asked to make presentations and who would be able to facilitate discussion. The suggested names were Glen Woodbury, and Jim Broman. To discuss the Clallam County project both Fred DeBolt and Clark Palmer.

#### ***Time Allocations***

There was no consensus reached other than presentations should be kept to a minimum. There was a discussion about the two possible videos that could be introduced. It was generally felt that the longer video would be too long for this meeting (about 14 minutes).

#### ***Staff Advisory Work Group—last edits***

There was a concern about the name of the work group. Is it policy, a steering committee for staff...the name of the work group should accurately speak to the mission and goals of the group? Although there was no resolution to this concern at the meeting, staff will continue to work on this issue.

#### ***What should the membership of the proposed work group consist of?***

There was general discussion of several forms of membership. One model included representatives from all SIEC member agencies as "voting" members, as well an inclusion of others who wished to attend. There was a concern that whatever the membership, it should not impede the work of this group. No conclusion of this discussion was reached and it was agreed not to pursue this until after the SIEC meeting.

#### ***Next Steps***

Next steps would include and not be limited to the following:

- Tweak the inventory for local government
- Creation of a communications plan
- Once information comes in from state government agencies, we will need to start working on the interim plan.
- Asking state government partner agencies what are they willing to do given the funding limitation of the SIEC legislation?